



Lifepharma (Z.A.M.) Ltd, on behalf of AbbVie, Transparency Disclosure Methodological Notes for Reporting Year 2017

In accordance with EFPIA Disclosure Code and the corresponding national code, AbbVie and Lifepharma (Z.A.M.) Ltd as the distributor of AbbVie products in Cyprus ("Lifepharma"), are committed to comply with the relevant provisions of the applicable codes and accordingly to document and publicly disclose any transfers of value (ToV) made directly or indirectly to healthcare professionals (HCPs) and healthcare organisations (HCOs) in Cyprus. Therefore, Lifepharma, on behalf of AbbVie, has published applicable ToV provided directly or indirectly to HCPs or HCOs for the 2017 calendar year.

This Methodological Note provides guidance on how Lifepharma, on behalf of AbbVie, has recorded and publicly reported this information in accordance with the current editions of EFPIA Transparency Code.

Reporting period / Reportable ToV:

The Lifepharma, on behalf of AbbVie, 2017 disclosure includes applicable ToV provided between 1 January 2017 and 31 December 2017.

Transactions processed after 09 February 2018 will be considered for the next report.

Transparency Acknowledgment from HCPs or HCOs (where applicable):

Agreements between Lifepharma, on behalf of AbbVie, and HCPs/HCOs relating to ToV may have included a Transparency section where HCPs and HCOs were notified of AbbVie's Transparency disclosure obligations.

Consent Approach:

HCPs or HCOs, where applicable, received correspondence explaining AbbVie's commitment to Transparency and the options and rights they have in accordance with the data protection legislation.

AbbVie will publish the total value of the ToV for those HCPs (or HCOs where applicable) that have provided express consent for such individual disclosure. HCPs or HCOs not providing consent will have their amounts included in an aggregate amount published per EFPIA requirements.

If an HCP or HCO would like to withdraw a consent already provided, they can do so in writing to Lifepharma, on behalf of AbbVie.

Partial Consent:

Lifepharma, on behalf of AbbVie supports full disclosure. If only partial consent is given by an HCP or HCO, if applicable, all the ToV of this HCP or HCO, if applicable will be disclosed in aggregate.

Multiple Licensed HCPs:

HCPs with licenses authorizing them to practice in more than one country may have ToVs disclosed in multiple country reports.

Non Duplication:

Whenever possible, ToV are disclosed to the respective HCPs. If ToV is provided to the company of an HCP, the ToV will be attributed to the company.

HCP/HCO Number of Recipients Reported at an Aggregate Level:

Each category of ToV reported at an aggregate level includes the number of HCPs/HCOs provided with a ToV. Each HCP/HCO that received a ToV is counted as one recipient in each category.

Cross Border Interactions:

Reportable ToV provided by AbbVie affiliates (worldwide) to Cyprus HCPs/HCOs have been included.

Sponsoring Payments Made to More Than One HCO:

In the case of sponsorship agreements where different HCOs have participated, it was assumed that each HCO received an equal share and was published for each HCO.

Pre Disclosure:

During 2017, HCPs and HCOs, where applicable that granted consent to disclose on individual level, received correspondence containing the details of ToV to be reported according to EFPIA requirements. AbbVie's intention was to provide an opportunity for HCPs and HCOs, where applicable, to verify and review the information to ensure it is accurate, prior to disclosure on 29 June 2018.

ToV Definitions:HCPs ToV Definition, such as:

- Fee for Service and Consultancy
 - Speaker fee (including associated preparation work)
 - Advisory Boards and other consultancy engagements (including associated preparation work)
 - Chairing a meeting
 - Training
 - Educational/Scientific Events

Note: Where AbbVie knows the identity of a market research participant (single blind market research), the fee(s) will be disclosed under this category.

- Related expenses agreed in the Fee for Service or consultancy contract, such as:
 - Flights
 - Hotel
 - Other transportations costs (mileage, train, taxi, bus, underground, parking)

Note: Where incidental expenses are immaterial and unable to be disaggregated from the fees, said expenses will be disclosed under the Fee for Service and Consultancy Fees category.

- Contribution to cost of events e.g. sponsorship for registration fees, travel and accommodation, such as:
 - Congress/Meeting registration
 - Flights
 - Hotel
 - Other transportations costs (mileage, train, taxi, bus, underground, parking)

HCOs ToV Definition:

- Fee for service and consultancy, such as:
 - Speaker fee (including associated preparation work)
 - Advisory Boards and other consultancy engagements (including associated preparation work)
 - Chairing a meeting
 - Training
 - Educational/Scientific Events
- Related expenses agreed in the fee for service or consultancy contract, such as:
 - Flights
 - Hotel
 - Other transportations costs (mileage, train, taxi, bus, underground, parking)
- Contribution to cost of events e.g. sponsorship for registration fees, travel and accommodation, such as:
 - Congress/Meeting registration
 - Flights
 - Hotel
 - Other transportation costs (mileage, train, taxi, bus, underground, parking)
- Sponsorship agreements with HCOs/third parties appointed by HCOs to manage an event, such as part funded independent education events. When sponsorship also included catering costs and any other forms of funding (e.g. logistical costs) as part of a sponsorship package these are disclosed as a ToV (sponsorship).
 - Where indirect sponsorship of an HCP occurs through an HCO, the ToV will be disclosed in the name of the HCO recipient.
 - Where the AbbVie sponsorship is provided through a conference organizer, the ToV will be disclosed in the name of the recipient HCO.
 - Where a vendor is organizing an event (via AbbVie provided sponsorship) on behalf of more than one HCO, then the ToV will be disclosed in the name of each HCO recipient.
- Donations and Grants to HCOs and Benefits in Kind to HCOs

Date Methodology:

Lifepharm and AbbVie followed the date methodology when determining which ToV are in scope for current reporting cycle:

Event Date is defined as the date the expense occurred. ToV related to the following categories will use the Event Date when determining applicability for current year reporting requirements (e.g., did the event occur within the reporting period 1 January 2017 to 31 December 2017).

- Fee for Service and Consultancy: Expenses
- Contribution to Cost of Events: Registration Fees
- Contribution to Cost of Events: Travel and Accommodation

Paid Date is defined as the date the payment was provided to the covered recipient. ToV related to the following categories use the Paid Date when determining applicability for current year reporting requirements (e.g., did the payment occur within the reporting period 1 January 2017 to 31 December 2017).

- Fee For Service and Consultancy: Fee
- Contribution to Cost of Events: Sponsorship Agreements
- Grants and Donations
- Research and Development

Note: Any ToV occurring prior to the EFPIA Disclosure Code Requirements' effective date (01 January 2015) will not be included in the disclosure report.

Out of Scope:

Transfers of value that:

(i) are solely related to over-the-counter medicines.

(ii) are not listed in Article 3 of this Code, such as items of medical utility, meals and drinks and medical samples.

(iii) are part of ordinary course of purchases and sales of medicinal products by and between AbbVie and HCP (such as a pharmacist) or an HCO.

VAT:

Where applicable, disclosure of payments does include VAT. Cross border ToV may or may not include VAT depending on the submitting source.

Withholding Taxes:

Where applicable, for services provided in locations outside of Cyprus, ToV amounts will be reported as in the contract agreement.

Currency:

All information is reported in Euros.

Exchange Rate:

Where ToV were captured in foreign currency, amounts were converted to local currency based on Monthly Average Rates.

Rounding:

For each HCP/HCO, ToV for each reporting category are rounded to the nearest Euro. The Total Amount for each HCP/HCO represents the sum of the reporting category amounts.

Multiyear Contracts:

Activities with ToV, crossing calendar years may have the contracted full amount disclosed using the date of last payment.



Research and Development:

For the purpose of disclosure, research and development (R&D) ToV are ToV to HCPs or HCOs related to the planning or conduct of:

- non-clinical studies
- clinical trials
- non-interventional studies that are prospective in nature and involve the collection of data from, or on behalf of, individual or groups of HCPs specifically for the study.

The total aggregate disclosure includes ToV made by Lifepharm, on behalf of AbbVie, to HCPs/HCOs, as well as those made on behalf of AbbVie, by its parent company, subsidiaries and joint ventures (as required by the partner agreement).

Clinical trials with retrospective elements, including ToV direct or indirect to HCPs/HCOs, has been disclosed at an individual level as a fee for service.

Biological samples and investigational compounds will be excluded from R&D disclosures. These compounds are subject to provisions under the Clinical Trial Directive (their use is submitted in the clinical trial approval process).

Lending of laboratory equipment that is used exclusively for conducting a study and will be returned to AbbVie at the end of the study will not be disclosed in the R&D aggregate amount.

Post Publication Disputes

AbbVie will review and investigate disputes with HCPs/HCOs relative to our transparency reports. Any changes resulting from this review will be published in an updated report.